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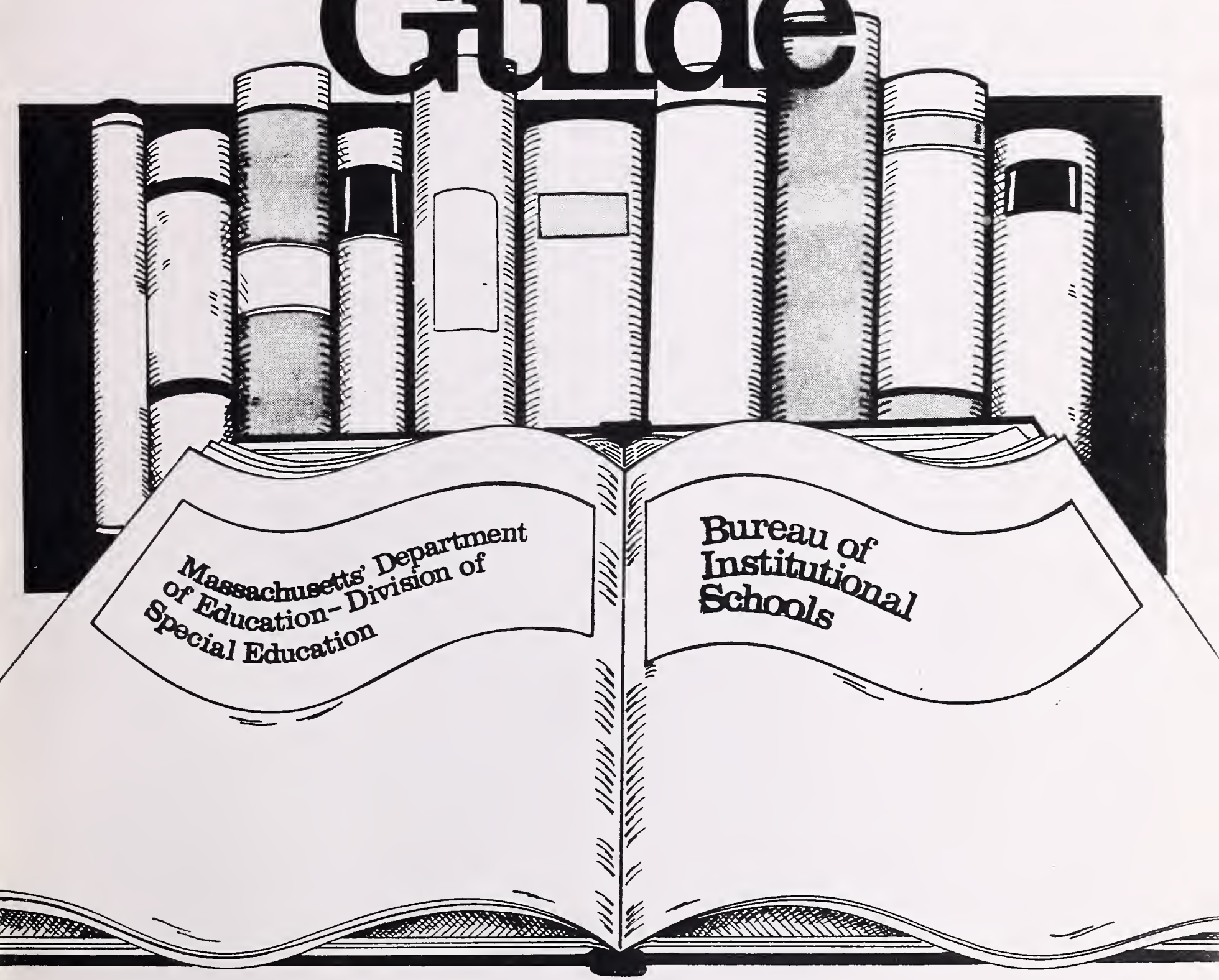
Program & Resource Guide



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Publication #14314—74—1000—1-86—C.R. approved By Daniel D. Carter, *State Purchasing Agent*.

INTRODUCTION

The Division of Special Education, through its Bureau of Institutional Schools (B.I.S.) provides direct special education services to over 1,000 students residing in the Department of Mental Health, Public Health, Youth Services and County House of Correction facilities.

The Bureau provides these services through seven district offices, each managed by a state manager, located throughout the state. This is in accordance with Chapter 766 which mandates that the Bureau of Institutional Schools maintain a "School Department" for school age children.

The purpose of this Program and Resource Guide is two-fold:

1. to outline existing B.I.S. special education programs within each district; and

2. to highlight B.I.S. resources available to teachers, local education agencies, special education regional offices, parents and advocacy groups throughout the state.

TABLE OF CONTENTS

Bureau of Institutional Schools (B.I.S.) Resource Services

B.I.S. Curriculum Resource Library.....Page 1

Competency Based Curriculum (C.B.C.).....Page 2

Resource Team.....Page 3

Management Information System (M.I.S.).....Page 4

Adaptive Design Services.....Page 5

Interactive Learning Technology Project (I.L.T.).....Page 7

Incentive Grant Programs.....Page 9

Local Education Agency (LEA) Incentive Grant Program
Chapter "750" Incentive Grant Program

New Initiatives.....Page 11

Computer Curriculum Center for Emotionally Disturbed Students
In-Service Teacher Training for Behavior Disordered Children

Bureau of Institutional Schools (B.I.S.) Special Education Programs

Boston District.....Page 13

Central District.....Page 21

North District.....Page 32

South District.....Page 42

Western District.....Page 53

Gaebler School.....Page 60

Massachusetts Hospital School.....Page 66

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BUREAU OF INSTITUTIONAL SCHOOLS

RESOURCE SERVICES

B.I.S. CURRICULUM RESOURCE LIBRARY

LOCATION:	341 Mt. Auburn Street Watertown, MA 02172
CONTACT PERSON:	Jo Nacheman Curriculum Coordinator (617) 926-0011
*TYPES OF MATERIALS:	Books, kits, filmstrips, games, duplicating masters, cassettes, A.V. equipment
SUBJECT AREAS:	Language arts, math, health, life skills, reading, social studies, science, values, vocational, testing, teacher resources, (materials cited in the Competency Based Curriculum (CBC) are also available from the Resource Room.).
TO ACCESS MATERIALS:	Contact Jo Nacheman (address and phone number listed above), 9:00-5:00, Monday - Friday.
TIME FRAME:	Open ended - materials may be borrowed and used in the classroom until requested elsewhere, whereby the Curriculum Coordinator will contact the teacher.

A catalog file and sample texts are available for review in the Resource Library.

TEACHERS ARE ENCOURAGED TO UTILIZE RESOURCES AVAILABLE AT THIS SITE. ARRANGEMENTS CAN BE MADE FOR TEACHERS TO PREVIEW MATERIALS AT THEIR CONVENIENCE.

* List of specific materials may be obtained by contacting the Curriculum Coordinator.

COMPETENCY BASED CURRICULUM

The Competency Based Curriculum (CBC) was developed in 1981 to provide adolescents within the Department of Youth Services (DYS) with a solid foundation of basic skills for successful re-entry and subsequent survival in the "real world". The curriculum use has now been extended to programs at the County Houses of Correction and the Intensive Residential Treatment Programs and Adolescent Acute Units under the auspices of the Department of Mental Health.

The curriculum includes 5 units:

Community Awareness, Health, Occupational Preparedness, Government and Law, and Consumer Awareness. These units are organized within a 3-ring binder, which allows teachers to easily remove materials for duplication and/or add their own materials.

Each subject area within a unit contains a teacher's guide, goals and objectives, the text of a teaching tape, a pretest and posttest with answers, answers to suggested published teaching materials and answers to supplementary teaching materials. By incorporating teaching tapes, the curriculum can help the non-reader to obtain an awareness of basic life skills. It also functions as a teaching tool for the mild to moderate special needs youth (2-4 years below grade level) and provides remedial help for students performing closer to grade level.

A checklist has been developed to document a student's progress through the curriculum. The teacher, therefore, can insure that a student does not repeat an activity. This is especially important to the DYS population where students may move from one facility to another.

In some cases a special section containing suggested unpublished teaching materials has also been added. This section appears wherever few published materials are available on the subject. Teachers are encouraged to add to the materials in all subject areas to make the subjects more relevant to their students.

Teachers may contact Jo Nacheman at (617) 926-0011 for further information on CBC.

RESOURCE TEAM

The Resource Team philosophy is to provide services which support the day to day efforts of classroom staff in delivery of educational services according to identified student needs.

Types of Resources

1. Direct service delivery to students including:
   - physical and occupational therapy
   - psychology
   - speech
   - diagnostic testing/evaluation

2. Consultations in these areas:
   - curriculum development
   - vocational training
   - peripathology
   - adaptive physical education
   - adaptive design
   - interactive movement programs
   - co-active movement programs
   - stress management
   - bilingual/spanish services

3. In-Service Teacher Training

4. Program Evaluation

Type of Staffing

Psychologists, Speech/language Pathologists, Physical and Occupational Therapists, Behavior Consultants, Vocational Counselors, Diagnostic teachers.

To Access Resources

Refer to specific District Resource Team descriptions which include information on specific individuals to contact.

MANAGEMENT INFORMATION SYSTEM (M.I.S.)

LOCATION

341 Mt. Auburn Street
Watertown, MA

CONTACT PERSON

Mary Connelly
Project Coordinator
(617) 727-0500

TYPE OF SERVICE

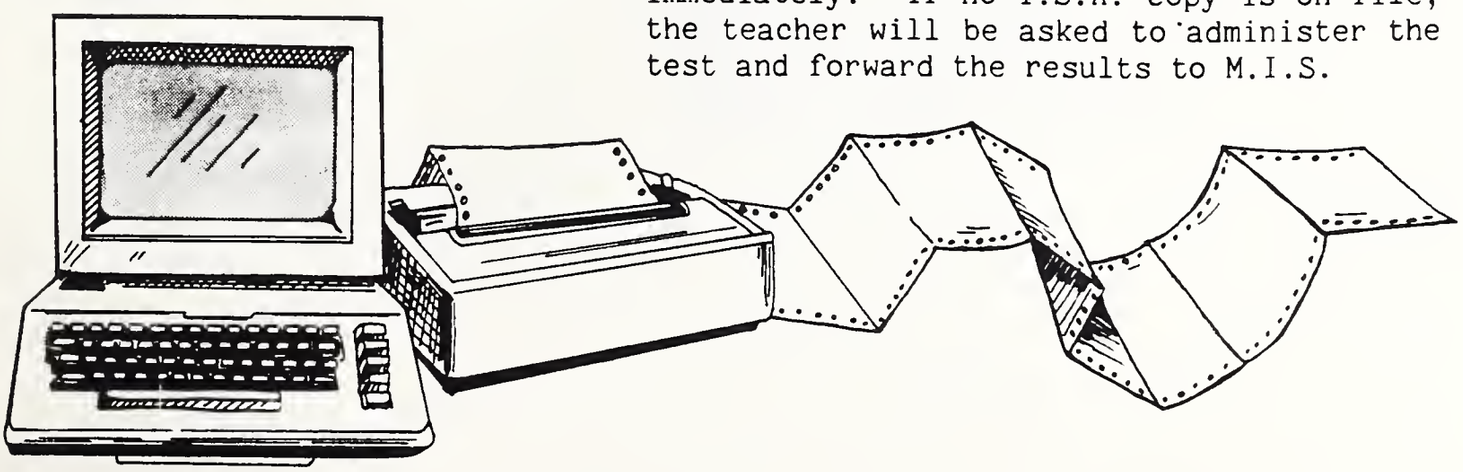
M.I.S. acts as a student tracking system for DYS (Department of Youth Services) youth throughout the state. Each month M.I.S. produces an updated Master List which includes:

1. DYS students (alphabetically)
2. Tests Administered
3. DYS Facility

This list allows teachers to identify which students have current educational information such as I.S.A.s (Informal Screening Assessments), I.E.P.s (Individual Educational Plans), and C.B.C. (Competency Based Curriculum) records. All information is accessible to authorized teaching personnel as a student enters or is transferred between DYS units. Therefore, a student's education can be continuous and ongoing.

TO ACCESS SERVICES

Authorized teaching personnel may call M.I.S. if a youth's name does not appear on the Master List to determine whether an I.S.A. has been recently administered. If so, I.S.A results will be released and copies of valid I.E.P. information, C.B.C. scores, and other pertinent student records will be forwarded to the teacher immediately. If no I.S.A. copy is on file, the teacher will be asked to administer the test and forward the results to M.I.S.



ADAPTIVE DESIGN SERVICES

LOCATION

Lakeville Hospital Rehabilitation Center
Main Street
Route 105
Lakeville, MA 02346

CONTACT PERSON

Kim Zimmerman
Registered Occupational Therapist
(617) 947-1231 ext. 652

TYPE OF PROJECT

Adaptive Design Services produces specialized apparatus (including adapted wheelchairs and positioning aids, communication and educational aids, activities of daily living devices, environmental aids, and active stimulation programming equipment) for handicapped children eligible for special education services between 3-22 years of age. The Adaptive Design Services Workshop fabricates only those devices which are not commercially available.

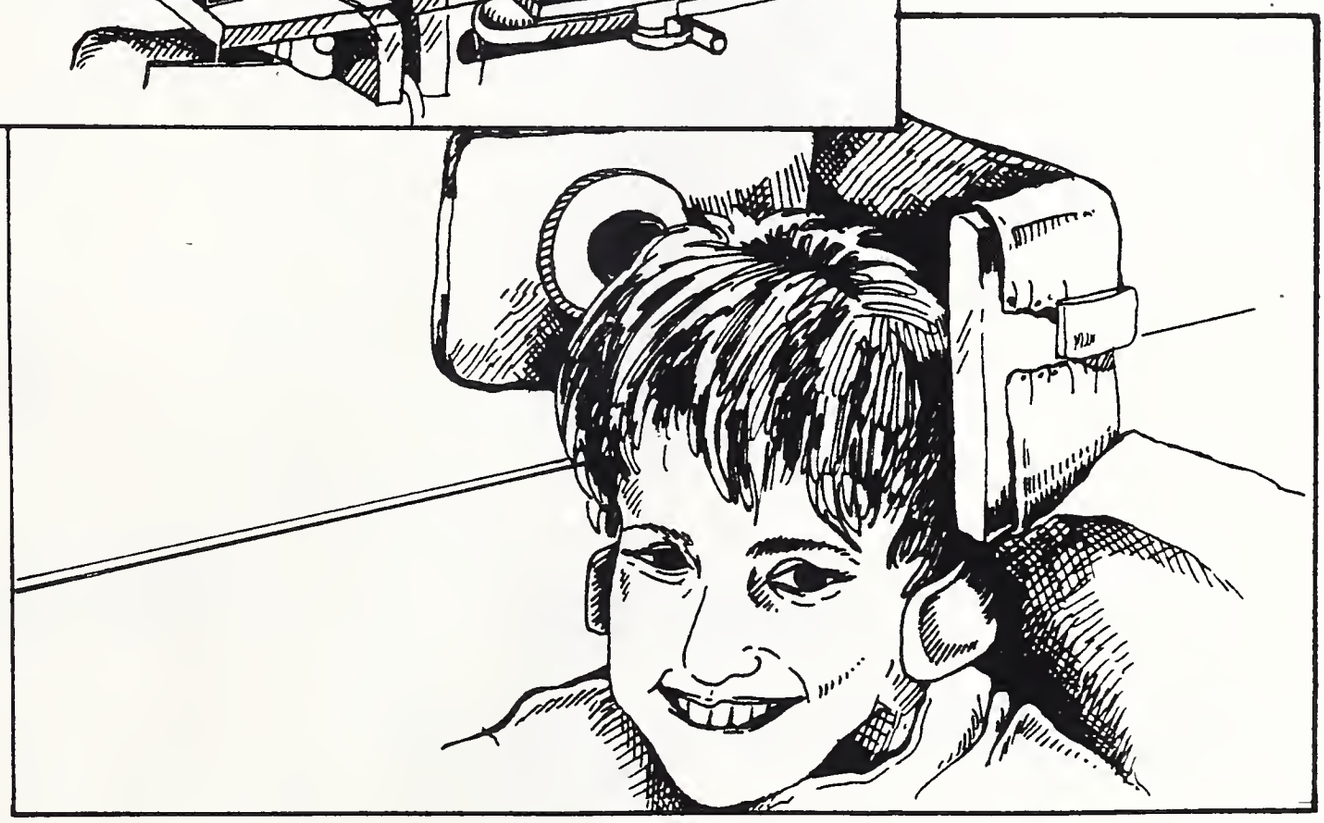
The goals of the program are to facilitate the students' normal developmental sequence, to improve their general health, and to maximize their functional independence. An interdisciplinary evaluation/referral process is utilized whereby the technical expertise of several disciplines is solicited and certain persons interested in a particular student are required to attend fittings in order to provide input regarding specific adaptations.

STAFFING

Registered Occupational Therapist
Rehabilitation Engineer
2 Adaptive Equipment Designers
3 Adaptive Design Technicians
1 Upholsterer

TO ACCESS SERVICES

Contact Kim Zimmerman at the address listed above for information on the referral and fabrication process and consultation services available.



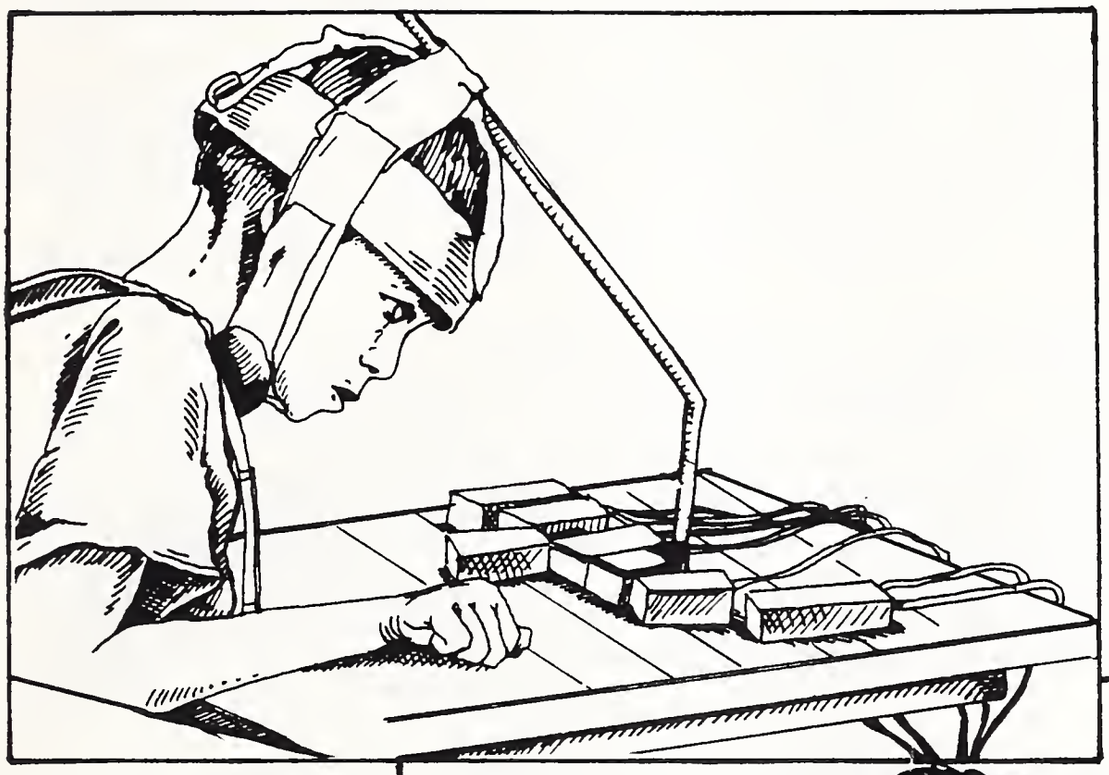
THE TIME AND MATERIALS PROVIDED BY THE ADAPTIVE DESIGN SERVICES PROJECT ARE AVAILABLE AT NO COST TO LOCAL EDUCATION AGENCIES (LEAs) THROUGHOUT MASSACHUSETTS.

INTERACTIVE LEARNING TECHNOLOGY PROJECT (I.L.T.)

LOCATION	Hogan Regional Center P.O. Box A Hathorne, MA 01937
CONTACT PERSON	Linda Bell, Coordinator (617) 727-9550 ext. 184
TYPE OF PROJECT	I.L.T. offers support services to teachers in developing and integrating electronic and computer technology into the educational curriculum for special needs students between 3-21 years of age. I.L.T. staff offer assistance in designing and implementing activities using electronic aides which can be used for both diagnostic and remedial purposes. The purpose of this program is to enhance the implementation of program objectives for severely handicapped students. The project provides student assessment and evaluation services on a consultation basis in addition to recommending appropriate materials and curriculum. I.L.T. staff also provide In-service Training as well as instruction in fabricating and acquiring resource materials.
STAFFING	2 Active Stimulation Technicians Librarian (half-time)
TO ACCESS SERVICES	Contact Linda Bell, Coordinator, at the address listed above. 1. for Curriculum Assistance in integrating teaching aides into student educational programs. 2. for Technical Assistance in the fabrication and maintenance of devices.

3. to Arrange Observation of I.L.T. devices currently integrated into classroom curriculum at a "key site".

4. to Request I.L.T. Services.



I.L.T. SERVICES ARE AVAILABLE AT NO COST TO LOCAL EDUCATION AGENCIES (LEAs) THROUGHOUT MASSACHUSETTS.

INCENTIVE GRANT PROGRAMS

LOCAL EDUCATION AGENCY (LEA) INCENTIVE GRANT PROGRAM

The LEA Incentive Grant Program, administered through the Department of Education's Bureau of Institutional Schools, provides direct financial assistance to local school systems who assume the responsibility of educating mentally retarded (MR) students in community-based programs. The projected figures for FY'86 include sixty (60) LEAs involved in providing special education services to eighty-two (82) MR students.

In the past, when children were transferred from institutional school departments to local education programs, an unforseen financial burden was frequently imposed upon the local school district. To alleviate this burden and to encourage quality educational placements in the least restrictive environment, the Massachusetts Legislature, in Fiscal Year 1979, authorized the Department of Education to establish "Incentive Grants" for those local education agencies that assume the responsibility of educating such students. Local school systems are not mandated to enter into this Agreement; however, accepting or declining this assistance shall not exempt any local school district from complying with the provisions of the Chapter 766 Regulations or the Regulations provided under P.L. 94-142.

The grants are available for children under 22 years of age at state institutions who transfer to a community-based residence and can be mainstreamed or participate in collaborative educational programs. A student is eligible for renewal of the incentive grant in successive years until his/her 22nd birthday.

CHAPTER "750" INCENTIVE GRANT PROGRAM

Children receiving special education in approved private schools on or before September 1, 1974, whose tuition was funded by the Department of Education under Chapter 750 of the Acts of 1960, are considered "grandfathered" children. Under Sections 16-18 of Chapter 766, these children are entitled to have their special education costs funded by the Department of Education as long as they remain in approved private special education programs. In the past, when such children were placed into a less restrictive public school educational setting, the local school system incurred the financial responsibility for their educational program.

In order to foster and encourage educational placements in the least restrictive environment as mandated under P.L. 94-142 and Chapter 766, the Massachusetts Legislature has authorized the Department of Education to provide "Incentive Grants" to cities, towns, and regional school districts for school committees that assume the responsibility of educating "grandfathered" children who are returned to a public school program. School districts may apply for "incentive grants" if they intend to enroll a child in a public school or collaborative program in the next school year, with the parent's

consent. As long as the child remains in a public school, agreements will be re-negotiated annually until the child no longer requires special education services, obtains a high school diploma or turns twenty-two (22) years of age. However, the grant can never exceed the cost of the student's private school tuition in his or her last year of placement.

Although grants must be applied directly to the educational costs of the "750" child, school systems are encouraged to consider the use of these grants to contribute to the development of programs for both local and state funded children with similar special needs

The projected figures for FY'86 include forty-nine (49) LEAs involved in providing special education services to sixty-eight (68) MR students.

Local school systems (LEAs) can apply for LEA and Chapter "750" Incentive Grants by contacting the Bureau of Institutional Schools at the address listed below. Submission of all required application information in a timely manner will facilitate the award process.

Michael P. Szklarz
Department of Education
Bureau of Institutional Schools
1385 Hancock Street
Quincy, MA 02169
(617) 770-7472

NEW INITIATIVES

Computer Curriculum Center for Emotionally Disturbed Students

The purpose of this project is to develop a curriculum to be utilized by teachers in the Bureau of Institutional School's programs for emotionally disturbed students and for Department of Youth Services students, as well as by teachers in the public schools who have classes with students identified as emotionally disturbed/behaviorally disordered. The project will develop a functional curriculum which will help to support the psychological needs of the students. Issues of developing control, understanding cause and effect relationships, developing logical thinking and teaching functional skills, as well as reinforcing basic skill instruction will be the integral components of this curriculum. The goal will be to use the computer to help develop and reinforce these skills within the daily activities/curriculum of the students. This curriculum and training will be made available to teachers both within the Bureau's programs as well as within local school systems. There are currently four (4) computers located and utilized at the center.

This federally funded project was initiated in September, 1985 and is managed by the Department of Education Principal in the Central BIS District. Beginning with some basic research and design, the project will be implemented and evaluated over a two-year period.

Through the purchase of additional hardware and software, the Bureau of Institutional Schools can provide additional facilities with access to computer based instruction for its institutionalized students, as well as making available to these students the latest developments in instructional technology. This will enable the Bureau to increase its instructional computer capabilities within each district.

For further information, please contact:

Katherine Cleary, Principal
Central District
Bureau of Institutional Schools
Department of Education
Box 726
Westboro, MA 01581
(617) 366-1353

In-Service Teacher Training For Behavior Disordered Children

A high priority area for staff development and training recognized by the Division of Special Education, Bureau of Institutional Schools, is training which develops a higher level of professional competencies for teaching Behavioral Disordered students in programs and classrooms on a statewide basis.

The Bureau's initiative, through the Gaebler District in collaboration with Alice Donahue, Framingham Public School, has been developing a model for in-service training that will respond to needs identified by teachers of behaviorally disordered students.

Planning for Spring, 1986 Training Sessions, which will include Instructional Teams made up of BIS and LEA staff, is currently underway. Teachers statewide will be notified concerning the dates and locations of these sessions.

For further information, please contact:

Philip DiMattia
District Manager
Bureau of Institutional Schools
Department of Education
Gaebler School
475 Trapelo Road
Waltham, MA 02154
(617) 899-0800

BUREAU OF INSTITUTIONAL SCHOOLS

SPECIAL EDUCATION PROGRAMS

Boston District

Department of Mental Health/MR (DMH)
Fernald State School

Department of Mental Health
Adolescent Acute Unit-Metropolitan State Hospital
Adolescent Acute Unit-Salem Hospital
Children's Unit-Massachusetts Mental Health Center

Department of Youth Services (DYS)
Cameron House Shelter Program
Challenge Secure Detention Program
Challenge Limited Secure Shelter Program
Charlestown Secure Detention Program
Classification Unit
JRI/Boston Secure Treatment Program
Judge Connelly Secure Treatment Program
Judge Connelly Secure Treatment Program
Ledgewood Short Term Secure Treatment Program
Mentor Shelter Care Program

Department of Corrections (CHC)
Deer Island (Suffolk County) House of Correction
Norfolk County House of Correction/Dedham
Middlesex County House of Correction/Cambridge

BIS CONTACT FOR ALL PROGRAMS IN THE BOSTON DISTRICT

James J. Rourke
District Manager
Bureau of Institutional Schools
Department of Education
341 Mt. Auburn Street
Watertown, MA 02172
(617) 727-0500

NAME OF PROGRAM	Developmental Enrichment Program
LOCATION	341 Mt. Auburn Street Watertown, MA 02172
POPULATION	Children 12-22 years of age with multiple handicaps including mental, physical and medical disabilities.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	This program provides special education services to multiply-handicapped students from the Fernald State School. The services include a wide range of skill training, from Fundamental Responding Skills level through pre-vocational level with an overall goal of developing as much independence as a specific child's physical limitations will allow. The curriculum includes instruction in the following skill areas: activities of daily living, mobility, communication, fine motor, gross motor/adaptive physical education, social/leisure skills, community utilization skills and pre-vocational skills. The program operates year round from 9:00 a.m.- 3:00 p.m. Monday through Friday, except Wednesday when the program closes at 2:00 p.m. Current Enrollment: 19 coed
TYPE OF STAFFING	3 Special Education Teachers, LPN 6 Instructors Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	James J. Rourke District Manager Bureau of Institutional Schools 341 Mt. Auburn Street Watertown, MA 02172 (617) 727-0500

NAME OF PROGRAM	Developmental Enrichment Program (At the Thom Hospital)
LOCATION	Fernald State School 200 Trapelo Road Waltham, MA 02154
POPULATION	Children 12-22 years of age with multiple handicaps including mental, physical and medical disabilities.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	This program provides special education services to multiply handicapped students who live at Fernald State School. The program provides a wide range of skill training from Fundamental Responding Skills level through pre-vocational level with an overall goal of developing as much independence as a specific child's physical limitations will allow. The curriculum includes instruction in the following skills area: activities of daily living, mobility, communication, fine motor, gross motor/ adaptive physical education, social/leisure skills, and community utilization skills. The program operates year round for 27 hours per week, 8:45 a.m. -2:30 p.m., Monday through Friday, except Wednesday when the program closes at 1:00 p.m. Current Enrollment: 6 coed
TYPE OF STAFFING	2 Special Education Teachers 1 Teaching Assistant Supplementary services provided by the District Resource Team
PROGRAM CONTACT PERSON	James J. Rourke District Manager Bureau of Institutional Schools 341 Mt. Auburn Street Watertown, MA 02172 (617) 727-0500

NAME OF PROGRAM	Adolescent Acute Unit
LOCATION	Metropolitan State Hospital Waltham, MA Salem Hospital Salem, MA
POPULATION	Mentally ill male and female adolescents under the age of 22, in acute psychiatric crisis for whom treatment in less restrictive settings has been determined inappropriate or unavailable.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	The special education program includes educational evaluation/assessment as well as direct instruction on a daily basis, 8:30 a.m. - 2:45 p.m., Monday - Friday, year round. Classes will be held in small groups with individual instruction available based on student needs. All students will have an appropriate educational plan developed while they are in the program. The educational staff will work closely with the clinical staff, DMH area staff and the local school systems to develop and provide an appropriate educational program while the student is in the unit and to assist in the smooth transition to community based programming after discharge. Enrollment: 14 coed Ages: 14-22
TYPE OF STAFFING	Special Education Teachers (IST) (4) Part-time Vocational Teacher Evaluation Team Liaison (1) Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Susan Stelk Boston District Bureau of Institutional Schools 341 Mt. Auburn Street Watertown, MA 02172 (617) 727-0500

NAME OF PROGRAM	Massachusetts Mental Health Center Children's Unit - Ward 6
LOCATION	Massachusetts Mental Health Center 74 Fenwood Road Boston, MA 02115
POPULATION	Children 4-12 years of age who exhibit serious emotional disturbances and require intensive clinical intervention.
ADMISSION	Referred by the Department of Mental Health (DMH)
TYPE OF PROGRAM	The program provides special education services in a highly structured setting to children with serious emotional problems. The methodology supports development of a positive self image in addition to concrete learning experiences. The services include diagnostic/academic assessments, instruction in readiness and basic skills, academic remediation, leisure and socialization instruction, physical education and community awareness. The program is operational Monday - Thursday, 9:30 a.m. - 1:45 p.m. and Friday, 9:15 a.m.- 12:00, year round. Current Enrollment: 6 8 coed
TYPE OF STAFFING	1 Special Education Teacher 1 Teaching Assistant Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	James J. Rourke District Manager Bureau of Institutional Schools 341 Mt. Auburn Street Watertown, MA 02172 (617) 727-0500

NAME OF PROGRAM	B.I.S./E.D.C.O./D.Y.S.
LOCATION	Cameron House Shelter Care Program Challenge Secure Detention Program Challenge Limited Secure Shelter Care Program Charlestown Secure Detention Program Classification Unit JRI/Boston Secure Treatment Program Judge Connelly Secure Detention Program Judge Connelly Secure Treatment Program Ledgewood Short Term Secure Treatment Program Mentor Shelter Care Program
POPULATION	Children between 12-17 years of age in the care and custody of the Department of Youth Services. (D.Y.S.)
ADMISSION	All D.Y.S. commitments are determined by the courts.
TYPE OF PROGRAM	The program provides special education services to adolescents in detention and treatment centers in the Boston District. The methodology supports the building of interpersonal skills in addition to concrete learning experiences. Services include: diagnostic/educational assessments, instruction in basic skills, academic remediation, career awareness and pre-vocational training. The program is operational Monday through Friday, 9:00 a.m. - 3:30 p.m. year-round. Current Enrollment: ADA (Average Daily Attendance)
TYPE OF STAFFING	Special Education Teachers Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Wayne Tyrell, Program Director Educational Collaborative for Greater Boston, Inc. (E.D.C.O.) 20 Kent Street Brookline, MA 02146 (617) 738-5600

NAME OF PROGRAM	County House of Correction Education Program
LOCATION	Deer Island (Suffolk County) House of Correction Norfolk House of Correction Middlesex House of Correction (Cambridge)
POPULATION	Youths between 17-22 years of age sentenced by the courts for a predetermined period not exceed 2 years.
ADMISSION	All CHC commitments are determined by the courts.
TYPE OF PROGRAM	The program provides special education services to eligible inmates in the CHCs in the Boston District. Services include diagnostic/educational assessment, as well as direct instruction in basic skills, academic remediation, pre GED basic life and functional academic skills, perceptional/ behavioral communications and vocational education. The program emphasizes preparations for future education, vocational and employment training programs or placements of a less restrictive nature. The program is operational for 220 days during the year.
STAFFING:	Special Education Teachers Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	James J. Rourke District Manager Bureau of Institutional Schools 341 Mt. Auburn Street Watertown, MA 02172 (617) 727-0500

NAME OF PROGRAM

Boston District Resource Services
Greater Lawrence Educational Collaborative

LOCATION

341 Mt. Auburn Street
Watertown, MA 02172

TYPE OF PROGRAM

Resource Team - The Resource Team services include consultation, in-service training, program evaluation and direct service delivery to students to promote optimal educational growth and development. Direct services are provided in psychology, speech, physical and occupational therapy. Additional consultation is available in the areas of curriculum development, vocational training, peripathology, adaptive physical education and adaptive design.

TYPE OF STAFFING

Direct Program Service Psychologist
Speech/Language Pathologist
Occupational Therapist
Behavioral Consultant
Vocational Counselor

Evaluation Team Liaisons - The "E.T.L." is responsible for arranging Team Evaluation meetings with local education agencies and interfacing with other appropriate agencies (such as DMH, DYS, DPH) on behalf of BIS students. They are also responsible for monitoring the development through quarterly reporting and delivery of educational plans and services. The E.T.L. identifies appropriate educational placements for discharge planning and provides educational follow-up for up to one year after discharge. Discharge reports and follow-up summaries are completed on all discharged youth.

PROGRAM CONTACT PERSON

James Rourke
Boston District Manager
Bureau of Institutional Schools
341 Mt. Auburn Street
Watertown, MA 02172
(617) 727-0500

Central District

Department of Mental Health/MR (DMH)
Glavin Regional Center - Fitchburg-Leominster-Lancaster and Clinton Collaborative
Wrentham State School - Parmenter

Department of Mental Health (DMH)
Germaine Lawrence School - Intensive Residential Treatment Program - (I.R.T.P.)
Westboro - Intensive Residential Treatment Program
Worcester - Intensive Residential Treatment Program
Westboro - Short-term Diagnostic Facility

Department of Youth Services (DYS)
Butler Secure Treatment Program
Littleton Girls Secure Treatment Program
Pelletier Center Girls Detention Program
Westboro Secure Treatment Program
Westboro Secure Detention Program
Worcester Hale Limited Secure Program
RFK Westboro Secure Treatment Program
Worcester Secure Treatment Program

Department of Corrections (CHC)
Worcester County House of Correction

BIS CONTACT FOR ALL PROGRAMS IN THE CENTRAL DISTRICT

Margaret Foran-Collins
District Manager
Central District
Bureau of Institutional Schools
Department of Education
Box 726
Westboro, MA 01581
(617) 366-1353

NAME OF PROGRAM	Functional Skills Program FLLAC Collaborative
LOCATION	Glavin Regional Center 63 Illinois Street Worcester, MA
POPULATION	Children between 12-22 years of age with multiple handicaps including severe and profound retardation, mental, physical and medical disabilities.
ADMISSION	Referred by the Department of Mental Health (D.M.H.)
TYPE OF PROGRAM	This program provides special education services to multiply-handicapped students from the local areas, as well as students who reside at Glavin Regional Center. The services include a wide range of skills training, from basic skills level through pre-vocational level with an overall goal of developing as much independence as a specific child's potential will allow. The curriculum includes instruction in the following skill areas: activities of daily living, mobility, communication, fine motor, gross motor/physical education, social/ leisure skills, community utilization skills and pre-vocational skills. The program operates year round from 9:00 a.m. to 3:00 p.m. Monday through Friday, except Wednesdays when the program closes at 12:30 p.m. Current enrollment: 16 (8 B.I.S.)
TYPE OF STAFFING	Special Education Teachers, LPN Physical Therapy Aide Supplementary Services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Nancy Slater, Head Teacher FLLAC Functional Skills Program 63 Illinois Street Worcester, MA 01610 (617) 752-2552

NAME OF PROGRAM	Parmenter School
LOCATION	Parmenter School Wachusett Street Franklin, MA 02038
POPULATION	Children between 12-22 years of age with multiple handicaps including severe and profound retardation, mental, physical and medical disabilities.
ADMISSION	Referred by the Department of Mental Health (D.M.H.)
TYPE OF PROGRAM	This program provides special education services to multiply handicapped students who live at Wrentham State School. The program provides a wide range of skill training from Fundamental Respondings Skills level through Pre-Vocational level with an overall goal of developing as much independence as a specific child's potential will allow. The curriculum includes instruction in the following skill areas: activities of daily living, mobility, communication, fine motor, gross motor/physical education, social/leisure skills, community utilization skills and pre-vocational skills. The program operates year round 8:45 a.m. - 2:30 p.m., Monday through Friday except Wednesday when the program closes at 1:00 p.m. Current enrollment: 7 Coed
TYPE OF STAFFING	Special Education Teacher, Teaching Assistants, L.P.N., Instructors Supplementary Services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Katharine A. Cleary, Principal Central District Bureau of Institutional Schools Department of Education Box 726 Westboro, MA 01581 (617) 366-1353

NAME OF PROGRAM	Germaine Lawrence School Intensive Residential Treatment Program - (I.R.T.P.)
LOCATION	Madonna Hall Marlboro, MA
POPULATION	Mentally ill female adolescents under 22 years of age who require a secure, intensive residential treatment setting.
ADMISSION	Referred by the Department of Mental Health. (D.M.H.)
TYPE OF PROGRAM	The special education services, as part of a comprehensive and intensive treatment program, include educational evaluations/ assessments and direct instruction on a daily basis, 8:00 a.m. - 2:00 p.m., Monday-Friday, year round. The program will provide diagnostic, educational, competency based life skills training and pre-vocational services through individual and small group instruction. All students will have an Individual Education Plan (I.E.P.) developed while they are in the program. The educational staff, in cooperation with clinical staff, DMH area staff and local school systems will develop and provide an appropriate educational program while the student is in the unit and assist in the smooth transition to community based programming after discharge. Enrollment - 12 Female
TYPE OF STAFFING	3 - Special Education Teachers 1 - Instructor Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Nancy Nobert, Head Teacher EDCO P.O. 288 Lyman Street Westboro, MA 01581 (617) 792-1553

NAME OF PROGRAM	Westboro Intensive Residential Treatment Program (I.R.T.P.)
LOCATION	Westboro State Hospital Westboro, MA
POPULATION	Mentally ill adolescents under 22 years of age who require a secure, intensive residential treatment setting.
ADMISSION	Referred by the Department of Mental Health (D.M.H.)
TYPE OF PROGRAM	The special education services, as part of a comprehensive and intensive treatment program, include educational evaluations/ assessments and direct instruction on a daily basis, 8:30 a.m.-3:30 p.m., Monday-Friday, year round. The program provides diagnostic, educational, pre-vocational and competency based life skills development services through individual and small group instruction. All students will have an Individual Education Plan (I.E.P.) developed while they are in the program. The educational staff, in cooperation with clinical staff, DMH area staff and local school systems will develop and provide an appropriate educational program while the student is in the unit and assist in the smooth transition to community based programming after discharge. Enrollment - 12 coed
TYPE OF STAFFING	2 - Special Education Teachers 1 - Instructor Teachers Aide Supplementary Services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Nancy Nobert, Head Teacher EDCO P.O. 288 Lyman Street Westboro, MA 01581 (617) 792-1553

NAME OF PROGRAM	Worcester Intensive Residential Treatment Program (I.R.T.P.)
LOCATION	Worcester State Hospital Worcester, MA
POPULATION	Mentally ill male adolescents under 22 years of age who require a secure, intensive, residential treatment setting.
ADMISSION	Referred by the Department of Mental Health (D.M.H.)
TYPE OF PROGRAM	The special education services, as part of a comprehensive and intensive treatment program, include educational evaluations/ assessments and direct instruction on a daily basis, 8:30 a.m. - 3:30 p.m., Monday-Friday, year round. The program provides diagnostic, educational, pre-vocational and competency based life skills development services through individual and small group instruction. All students will have an Individual Education Plan (I.E.P.) developed while they are in the program. The educational staff, in cooperation with clinical staff, DMH area staff and local school systems will develop and provide an appropriate educational program while the student is in the unit and assist in the smooth transition to community based programming after discharge. Enrollment - 12 male
TYPE OF STAFFING	2 Special Education Teachers 1 Instructor 1 Teacher Aide Supplementary Services provided by the District Resource Team
PROGRAM CONTACT PERSON	Nancy Nobert, Head Teacher EDCO P.O. 288 Lyman Street Westboro, MA 01581 (617) 792-1553

NAME OF PROGRAM	Westboro Short-term Diagnostic Facility
LOCATION	Westboro State Hospital Westboro, MA
POPULATION	Mentally ill male and female adolescents under 22 years of age in acute psychiatric crisis for whom treatment in less restrictive settings has been determined inappropriate or unavailable.
ADMISSION	Referred by the Department of Mental Health (D.M.H.)
TYPE OF PROGRAM	The special education program includes educational evaluations/assessments as well as direct instruction on a daily basis, 8:30 a.m. - 3:30 p.m., Monday-Friday, year round. The program provides diagnostic, educational, and competency based life skills development and services through individual and small group instruction. The emphasis will be on diagnostic and assessment services. Enrollment - 14 coed
TYPE OF STAFFING	3 Special Education Teachers (EDCO) Evaluation Team Liaison (E.T.L.) Supplementary Services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Nancy Nobert, Head Teacher EDCO P.O. 288 Lyman Street Westboro, MA 01581 (617) 792-1553

NAME OF PROGRAM	North Shore Consortium Butler Severe Treatment Center
LOCATION	Westboro State Hospital Sharp Building Westboro, MA
POPULATION	Male adolescents between 12-17 years of age who exhibit serious emotional disturbances and require intensive clinical intervention.
ADMISSION	All DYS commitments are determined by the courts.
TYPE OF PROGRAM	The program provides Special Education services in a highly structured setting to committed youths with serious emotional problems. The philosophy of the educational component supports intensive academic services provided in tandem with clinical, residential and medical services to meet the total treatment needs of the adolescent. The services include diagnostic/academic assessments, instruction in basic skills, academic remediation and pre-vocational training. The program is operational year round Monday through Friday, 9:00 a.m. to 3:30 p.m. with the exception of Wednesday when the program closes at 12:00 noon. Current Enrollment: 15 male
TYPE OF STAFFING	Special Education Teachers Supplementary Services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Christine D'Anjou, Head Teacher P.O. Box 432 Westboro, MA 01581 (617) 366-8870

NAME OF PROGRAM	B.I.S./E.D.C.O./D.Y.S.
LOCATION	Westboro Secure Treatment Program Westboro Secure Detention Program Pelletier Center Girls Detention Program Worcester Secure Treatment Program RFK Westboro Secure Treatment Program Littleton Girls Secure Treatment Program Worcester Hale Limited Secure Program
POPULATION	Children between 12-17 years of age in the care and custody of the Department of Youth Services.
ADMISSION	All D.Y.S. commitments are determined by the courts.
TYPE OF PROGRAM	The program provides special education services to adolescents in detention and treatment centers in the Central District. The methodology supports the building of interpersonal skills in addition to concrete learning experiences. Services include: diagnostic/educational assessments, instruction in basic skills, academic remediation, career awareness and pre-vocational training. The program is operational Monday through Friday, 9:00 a.m. - 3:30 p.m. year-round. Current Enrollment: ADA
TYPE OF STAFFING	Special Education Teachers Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Katherine Cleary, Principal Central District Bureau of Institutional Schools Department of Education Box 726 Westboro, MA 01581 (617) 366-1353

NAME OF PROGRAM	County House of Correction Special Education Program
LOCATION	Worcester County House of Correction
POPULATION	Youths between 17-22 years of age sentenced by the courts for a predetermined period not exceed 2 years.
ADMISSION	All CHC commitments are determined by the courts.
TYPE OF PROGRAM	The program provides special education services to eligible inmates in the CHCs in the Central District. Services include diagnostic/educational assessment, as well as direct instruction in basic skills, academic remediation, pre-GED and functional academic skills. The program stresses building competency based life skills for re-entry into the community. The program is operational for 230 days during the year.
STAFFING	Special Education Teacher Ancillary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Katherine A. Cleary, Principal Central District Bureau of Institutional Schools Box 726 Westboro, MA 01581 (617) 366-1353

NAME OF PROGRAM

Central District Resource Services
FLLAC Educational Collaborative

LOCATION

Westboro State Hospital
Sharp Building
P.O. Box 726
Westboro, MA

TYPE OF PROGRAM

Resource Team - The Resource Team services includes consultation, in-service training, program evaluation and direct service delivery to students to promote optimal educational growth and development. Direct services are provided in psychology, speech, physical and occupational therapy. Additional consultation is available in the areas of curriculum development, vocational training, bilingual/spanish education and stress management.

TYPE OF STAFFING

Direct Program Service
Licensed Ph.D. Psychologist
Speech/Language Pathologist
Registered Physical Therapist
Behavioral Consultant

Evaluation Team Liaisons - The "E.T.L." is responsible for arranging Team Evaluation meetings with local education agencies and interfacing with other appropriate agencies (such as DMH, DYS, DPH) on behalf of BIS students. They are also responsible for monitoring the development through quarterly reporting and delivery of educational plans and services. The E.T.L. identifies appropriate educational placements for discharge planning and provides educational follow-up for up to one year after discharge. Discharge reports and follow-up summaries are completed on all discharged youth.

PROGRAM CONTACT PERSON

Jane Martin
Director of Resource Services
P.O. Box 726
Westboro, MA 01581
(617) 366-1353

North District

Department of Mental Health/MR (DMH)
Hogan Regional Center Development Enrichment Program
Fundamental Responding Skills Program
NSSEC Developmental Disabilities/Basic Skills Program
GNEC Basic Skills/Pre-Vocational Program
GLEC Basic Skills/Pre-Vocational Program

Department of Youth Services (DYS)
Northeast Family Institute Limited Secure Program
Rotenburg Girls Secure Treatment Program

Department of Corrections (CHC)
Middlesex County House of Correction/Billerica
Lawrence County House of Correction
Salem County House of Correction

BIS CONTACT FOR ALL PROGRAMS IN THE NORTH DISTRICT

Philip DiMattia
District Manager
North District
Bureau of Institutional Schools
Department of Education
Hogan Regional Center
P.O. Box A
Hathorne, MA 01937
(617) 727-4229

Kalister Green
Educational Specialist II
North District
Bureau of Institutional Schools
Department of Education
Hogan Regional Center
P.O. Box A
Hathorne, MA 01937
(617) 727-4229

NAME OF PROGRAM	Development Enrichment Program
LOCATION	Hogan Regional Training Center Hathorne, MA
POPULATION	Children between 12-22 years of age with multiple handicaps including mental, physical and medical disabilities.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	This program provides special education services for severely multiply handicapped students. All of these students reside at the Hogan Regional Center and are unable to travel to Community based sites due to medical restrictions. The curriculum includes instruction in activities of daily living, functional motor, communication skills, leisure, social and community integration skills. Physical and occupational therapy is a major component of this program. The program utilizes two classrooms and operates 28 hours per week, Monday-Friday, for 222 days during the fiscal year. Current Enrollment: 9
TYPE OF STAFFING	Special Education Teacher Teacher Aides Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Kalister Green Hogan Regional Center P.O. Box A Hathorne, MA 01937 (617) 727-4229

NAME OF PROGRAM	Fundamental Responding Skills Program
LOCATION	Proctor School 60 Main Street Topsfield, MA 01983
POPULATION	Children between 15-22 years of age with multiple handicaps including mental, physical and medical disabilities.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	This program provides special education services to 16 multiply-handicapped Fundamental Responding Skills students residing at the Hogan Regional Center. The curriculum includes instruction in the following skill areas: activities of daily living, functional motor, language, cognitive, leisure, social, and community utilization skills. The program utilizes two classrooms at an integrated public school which is wheelchair accessible. The program operates for 28 hours per week, Monday through Friday for 222 days during the fiscal year. Current Enrollment: 16
TYPE OF STAFFING	Special Education Teachers Teacher Aides Licensed Practical Nurse Supplementary services are provided by the District Resource Team.
PROGRAM CONTACT PERSON	Kalister Green Hogan Regional Center P.O. Box A Hathorne, MA 01937 (617) 727-4229

NAME OF PROGRAM	NSSEC Developmental Disabilities/Basic Skills Program
LOCATION	McCarthy School 76 Lake Street Peabody, MA 01960
POPULATION	Students between 15-22 years of age with developmental disabilities.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	This program provides special educational services for 16 students who reside at the Hogan Regional Center. Program emphasis includes activities of daily living, communication, pre-vocational skills and community experience. Bureau of Institutional Schools students are integrated with LEA students according to performance levels. Bureau of Institutional Schools students receive 27 hours of programming per week, Monday - Friday, for 210 days during the fiscal year. Current Enrollment: 16
TYPE OF STAFFING	Special Education Teachers Paraprofessionals School Nurse Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Thomas Belski Project Director North Shore Special Education Consortium (N.S.S.E.C.) c/o McCarthy School 76 Lake Street Peabody, MA 01960 (617) 535-6197

NAME OF PROGRAM	GNEC Basic Skills/Pre-Vocational Program
LOCATION	Penn Brook School 68 Elm Street Georgetown, MA 01833
POPULATION	Children between 15-22 years of age with developmental disabilities.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	This Basic Skills pre-vocational level program provides special education services to seven (7) Hogan Regional Center students and three (3) LEA students. The program focuses on pre-vocational/pre-academic skills, language and communication, activities of daily living, leisure skills and physical education. The program is located in an integrated public school setting and is wheelchair accessible. The program operates 27.5 hours per week, Monday through Friday, for 210 days during the fiscal year. Current Enrollment: 10
TYPE OF STAFFING	Special Education Teachers Teacher Aides Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Debbie Plummer/Vickie Perrochi Special Education Teachers Penn Brook School (617) 352-7298 Greater Newburyport Educational Collaborative (G.N.E.C.) 70 Low Street Newburyport, MA 01950

NAME OF PROGRAM	GLEC Basic Skills/Pre-Vocational Program
LOCATION	Proctor School 60 Main Street Topsfield, MA 01983
POPULATION	Children between 14-22 years of age with multiple handicaps including mental and physical disabilities.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	This program provides special education services to multiply handicapped students residing at the Hogan Regional Center. The program focuses upon activities of daily living, communication skills, and social awareness. The program is located in an integrated public school setting and is wheelchair accessible. The program will operate 28.5 hours per week, Monday - Friday, for 210 days during the fiscal year. Current enrollment: 6
TYPE OF STAFFING	Special Education Teacher Teacher Aide Ancillary services provide by the District Resource Team.
PROGRAM CONTACT PERSON	Teal Sziklas Program Supervisor Greater Lawrence Education Collaborative - (G.L.E.C.) Hogan Regional Center P.O. Box A Hathorne, MA 01937 (617) 727-9550 ext. 183

NAME OF PROGRAM	Northeast Family Institute/DYS Program
LOCATION	Northeast Family Institute The Goldsmith Building Gregory Street Middleton, MA 01949 (617) 774-5845
POPULATION	Male adolescents between 11-17 years of age in the care and custody of the Department of Youth Services.
ADMISSION	All D.Y.S. commitments are determined by the courts.
TYPE OF PROGRAM	This program provides special education services to detained youth with special needs who are assigned to the Northeast Family Institute. The methodology supports the building of interpersonal skills in addition to concrete learning experiences. Services include: diagnostic/educational assessments, instruction in basic skills, academic remediation and career awareness. The program is in operation year-round. Current enrollment: 23 Male
TYPE OF STAFFING	Special Education Teachers Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Nancy Mongeau Northeast Family Institute The Goldsmith Building Gregory Street Middleton, MA 01949 (617) 774-5845

NAME OF PROGRAM	Rotenburg Girls Secure Treatment Facility/ DYS Program
LOCATION	1100 Princeton Avenue North Chelmsford, MA 01863 (617) 453-0556
POPULATION	Female adolescents between 12-18 years of age in the care and custody of the Department of Youth Services.
ADMISSION	All D.Y.S. commitments are determined by the courts.
TYPE OF PROGRAM	This program provides special education services to DYS committed girls with special needs who are assigned to the Rotenburg facility. The methodology supports the building of interpersonal skills in addition to concrete learning experiences. Services incluce diagnostic/educational assessments, instruction in basic skills, academic remediation, career awareness, and vocational training. The program is operational year-round. Current Enrollment: 12 Female
TYPE OF STAFFING	Special Education Teachers Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Alan Klein Rotenberg Secure Treatment Facility P.O. Box 160 1100 Princeton Avenue North Chelmsford, MA 01863 (617) 453-0556

NAME OF PROGRAM	County House of Correction Special Education Program
LOCATION	Lawrence County House of Correction Middlesex County House of Correction - (Billerica) Salem County House of Correction
POPULATION	Youths between 17-22 years of age sentenced by the courts for a predetermined period not exceed 2 years.
ADMISSION	All CHC commitments are determined by the courts.
TYPE OF PROGRAM	The program provides special education services to eligible inmates in the CHCs in the North District. Services include diagnostic/educational assessment, as well as direct instruction in basic skills, academic remediation, pre-GED basic life and functional academic skills, perceptional/ behavioral communications and vocational education. The program emphasizes preparations for future education, vocational and employment training programs or placements of a less restrictive nature. The program is operational for 249 days during the year.
STAFFING:	Special Education Teachers Ancillary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Kalister Green North District Bureau of Institutional Schools Hogan Regional Center P.O. Box A Hathorne, MA 01937 (617) 727-4229

NAME OF PROGRAM

North District Resource Services
Greater Lawrence Educational Collaborative
(G.L.E.C.)

LOCATION

Hogan Regional Center
Hathorne, MA 01937

TYPE OF PROGRAM

Resource Team - Resource Team services include consultation, program evaluation and direct service delivery to students to promote optimal educational growth and development. Direct servicesareprovided in speech, occupational therapy, physical therapy, adaptive physical education and behavior therapy.

TYPE OF STAFFING

Physical Therapist
Occupational Therapist
Speech Therapist
Behavior Specialist
Physical Therapy Assistants

PROGRAM CONTACT PERSON

Teal Sziklas
Program Coordinator
Greater Lawrence Educational Collaborative
(G.L.E.C.)
Hogan Regional Center
P.O. Box A
Hathorne, MA 01937
(617) 727-9550 ext. 183

Evaluation Team Liaisons - The "E.T.L." is responsible for arranging Team Evaluation meetings with local education agencies and interfacing with other appropriate agencies (such as DMH, DYS, DPH) on behalf of BIS students. They are also responsible for monitoring the development through quarterly reporting and delivery of educational plans and services. The E.T.L. identifies appropriate educational placements for discharge planning and provides educational follow-up for up to one year after discharge. Discharge reports & follow-up summaries are completed on all discharged youth.

SOUTH DISTRICT

Department of Mental Health/MR (DMH)

Dever State School
Alternative Education Center/Richardson School
Shore Collaborative/Hanover Program

Department of Mental Health (DMH)

Adolescent Acute Unit/Taunton State Hospital

Department of Public Health (DPH)

Lakeville Hospital

Department of Youth Services (DYS)

Old Colony Y Girls Unit
Brockton Boys Y Shelter Care Program
Brockton Boys Y Diagnostic/Assessment Unit
Juvenile Justice Program
Project LEAP

Department of Corrections (CHC)

Barnstable County House of Correction
Bristol/New Bedford County House of Correction
Plymouth County House of Correction

BIS CONTACT FOR ALL PROGRAMS IN THE SOUTH DISTRICT

Joseph Reilly
District Manager
South District
Bureau of Institutional Schools
Department of Education
Gifford Building
60 Hodges Avenue
Taunton, MA 02780

NAME OF PROGRAM

The Dever B.I.S. Fundamental Responding Skills and Basic Skills Program

LOCATION

Paul A. Dever State School
Fenton Building and Colton Hospital
Taunton, MA 02780

POPULATION

Children under 22 years of age with multiple handicaps including mental, physical and medical disabilities.

ADMISSION

Referred by the Department of Mental Health (DMH).

TYPE OF PROGRAM

This program provides special education services to multiply-handicapped students who reside at Dever State School. The services include a wide range of skills training, from basic skills level through pre-vocational level with an overall goal of developing as much independence as a specific child's limitations will allow. The curriculum includes instruction in the following skill areas: activities of daily living, mobility, communication, fine motor, gross motor/physical education, social/ leisure skills, community utilization skills and pre-vocational skills.

The program is located in one large, wheel chair-accessible classroom in the Fenton Building with tutoring at the Colton Hospital Building. The program operates approximately 245 days per year with an average of 28 student contact hours per week; staff to pupil ratio is 1:2 or 1:1 when prescribed by the I.E.P.

Current Enrollment: 11

TYPE OF STAFFING

Certified Special Education Teachers
Day Care Developmental Specialists
Physical Therapy Assistant (part-time)

Specialty services in the area of Physical, Occupational and Speech Therapy, Psychology, Adaptive Physical Education, and Active Stimulation Technology are provided by members of the District Resource Team and D.M.H.

PROGRAM CONTACT PERSON

Frank Ventura, Principal
South District
Bureau of Institutional Schools
Department of Education
Gifford Building
60 Hodges Avenue
Taunton, MA 02780
(617) 823-1500

NAME OF PROGRAM	Alternative Education Center
LOCATION	Richardson School Pine Street Attleboro, MA 02703
POPULATION	Developmentally delayed students, functioning within the severe range of mental retardation.
ADMISSION	Referred by the Department of Mental Health (DMH)
TYPE OF PROGRAM	The program provides special education services in order to maximize each student's potential and to facilitate the acquisition of skills necessary for independent living. The curriculum areas addressed are: activities of daily living, fine motor/gross motor, physical education, communication, cognition, and socialization. The program is located in a school which is wheelchair accessible. The program operates for 220 service delivery days per year with 30 student contact hours per week; staff to pupil ratio for instruction is 1:2 or 1:1 when necessary or prescribed by the I.E.P. Current Enrollment: 8 Ages: 16-22
TYPE OF STAFFING	Supervising Special Education Teacher Special Education Teacher (half-time) Licensed Practical Nurse/Educational Aide Educational Aides
PROGRAM CONTACT PERSON	Dr. Colin Couture, Executive Director Taunton Area Associates for Human Services, Incorporated 228 Weir Street Taunton, MA 02780 (617) 823-7466

NAME OF PROGRAM	Shore Collaborative/Hanover Program
LOCATION	Hanover High School 287 Cedar Street Hanover, MA 02339
POPULATION	Developmentally delayed students, functioning within the severe range of mental retardation.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	This program provides special education services to developmentally delayed students. All students are ambulatory, possessing the skills necessary for self-mobility. The curriculum includes instruction in activities of daily living, communication, pre-vocation, community experience, motor skills, and leisure skills with an overall goal of developing as much independence as a specific child's limitations will allow. The program is located in an integrated public school and is operational for 230 days annually, with 30 hours of student service provided weekly. Current enrollment: 8 Ages: 17-22
TYPE OF STAFFING	Coordinating Special Education Teacher (1) and Instructors Services in the areas of Physical, Occupational, and Speech Therapy, Psychology, and Adaptive Physical Education are provided by the District Resource Team.
PROGRAM CONTACT PERSON	Ann Wise, Program Director Shore Collaborative 78 Tileston Street Everett, MA 02149 (617) 387-9705

NAME OF PROGRAM	Adolescent Acute Unit
LOCATION	Taunton State Hospital Taunton, MA
POPULATION	Mentally ill male and female adolescents under the age of 22, in acute psychiatric crisis for whom treatment in less restrictive settings has been determined inappropriate or unavailable.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	The special education program includes educational evaluation/assessment as well as direct instruction on a daily basis, 8:30-3:30, Monday-Friday, year round. The program provides diagnostic and educational/vocational services through individual and small group instruction. Enrollment - 14 coed Ages: 14-22
TYPE OF STAFFING	Special Education Teachers Vocational Instructors Ancillary services provided by the District Resource Team
PROGRAM CONTACT PERSON	Frank Ventura, Principal South District Taunton State Hospital Taunton, MA 02780 (617) 823-5100

NAME OF PROGRAM	Lakeville Hospital School
LOCATION	Lakeville Hospital Rehabilitation Center Main Street Route 105 Lakeville, MA 02346
POPULATION	Physically and multiply handicapped children, post surgical patients.
ADMISSION	Medical admissions and discharges.
TYPE OF PROGRAM	Lakeville Hospital School provides special education services designed to address the diverse intellectual, emotional, and physical needs of its student population. All students are patients of the Lakeville Hospital Rehabilitation Center, and, as a group, do not conform to any one functional programmatic category or description. However, all services provided are in accordance with each student's Individualized Educational Plan (I.E.P.). Curriculum areas can include: activities of daily living, fine motor, gross motor, communication, physical therapy, occupational therapy and socialization, as well as other specific academic areas. The school is located on the third floor of the Lakeville Rehabilitation Center, and the entire building is wheelchair accessible. The school is in operation from 9:00 a.m. - 3:00 p.m., Monday - Friday for 182 days per year in addition to a 7-8 week summer component, with a total of 30 student contact hours per week. Current Enrollment: 19 Ages 7-21
TYPE OF STAFFING	Special Education Teachers Educational Aides Specialty services in the area of Physical Therapy, Psychology, Adaptive Physical Education, Active Stimulation, and Adaptive Design Services are provided by the District Resource Team.

PROGRAM CONTACT PERSON

Lenora D. McGuire, Principal
Lakeville Hospital Rehabilitation Center
Main Street
Route 105
Lakeville, MA 02346
(617) 947-1231, Ext. 362

NAME OF PROGRAM	B.I.S./E.D.C.O./D.Y.S.
LOCATION	Old Colony Y Girls Unit Brockton Boys Y Shelter Care Program Brockton Boys Y Diagnostic/Assessment Unit Juvenile Justice Program Project LEAP
POPULATION	Children between 12-17 years of age in the care and custody of the Department of Youth Services.
ADMISSION	All D.Y.S. commitments are determined by the courts.
TYPE OF PROGRAM	The program provides special education services to adolescents in detention and treatment centers in the South District. The methodology supports the building of interpersonal skills in addition to concrete learning experiences. Services include: diagnostic/educational assessments, instruction in basic skills, academic remediation, career awareness and pre-vocational training. The program is operational 231 days during the year. Current Enrollment: ADA
TYPE OF STAFFING	Special Education Teachers Supplementary services provided by the District Resource Team
PROGRAM CONTACT PERSON	Enrique DeJesus EDCO, Inc. Gifford Building 60 Hodges Avenue Taunton, MA 02780 (617) 727-4566

NAME OF PROGRAM	County House of Correction Special Education Program
LOCATION	Barnstable County House of Correction Bristol/New Bedford County House of Correction Plymouth County House of Correction
POPULATION	Youths between 17-22 years of age sentenced by the courts for a predetermined period not exceed 2 years.
ADMISSION	All CHC commitments are determined by the courts.
TYPE OF PROGRAM	The program provides special education services to eligible inmates in the CHCs in the South District. Services include diagnostic/educational assessment, as well as direct instruction in basic skills, academic remediation, pre-GED basic life and functional academic skills, preceptional/ behavioral communications and vocational education. The program emphasizes preparations for future education, vocational and employment training programs or placements of a less restrictive nature. The program is operational for 249 days during the year.
STAFFING	Special Education Teachers Supplementary services provided by the District Resource Team
PROGRAM CONTACT PERSON	Enrique DeJesus EDCO, Inc. Gifford Building 60 Hodges Avenue Taunton, MA 02780 (617) 727-4566

NAME OF PROGRAM

South District Resource Services

LOCATION

Taunton State Hospital
Gifford Building
60 Hodges Avenue
Taunton, MA 02780

TYPE OF PROGRAM

Resource Team - provides direct and consult services to all South District programs in the areas of physical therapy, occupational therapy, behavior management, adaptive physical education, speech, diagnostician services.

TYPE OF STAFFING

Physical Therapist
Occupational Therapist
2 Physical Therapy Assistants
Behavior Management Specialist
Adaptive Physical Education Specialist
Diagnostician

Additional physical therapy services and speech are provided through a consultant agreement between EDCO and the Brockton Visiting Nurses Association (for physical therapy) and the Easter Seals Foundation (for speech).

Evaluation Team Liaisons - The "E.T.L." is responsible for arranging Team Evaluation meetings with local education agencies and interfacing with other appropriate agencies (such as DMH, DYS, DPH) on behalf of BIS students. Tehy are also responsible for moniroring the development through quarterly reporting and delivery of educational plans and services. The E.T.L. identifes appropriate educational placements for discharge planning and provides educational follow-up for up to one year after discarge. Discharge reports and follow-up summaries are completed on all discharged youth.

Adaptive Design Services - A description of this service can be found in the Resource Section of this manual.

PROGRAM CONTACT PERSON

Enrique DeJesus
EDCO, Inc.
Gifford Building
60 Hodges Avenue
Taunton, MA 02780
(617) 727-4566

Western District

Department of Mental Health/MR (DMH)
Belchertown State Hospital
Monson Developmental Center

Department of Youth Services (DYS)
Holyoke CHD/Limited Secure Program
Lakeside CHD/Limited Secure Program
Springfield YWCA-CHD/Limited Secure Program
Westfield Secure Detention Center
Western Youth Service Center

Department of Corrections (CHC)
Berkshire County House of Correction
Franklin County House of Correction
Hampshire County House of Correction
Hampden County House of Correction

BIS CONTACTS FOR ALL PROGRAMS IN THE WESTERN DISTRICT

Sandra M. Hill
Senior Supervisor in Education
Western District
Bureau of Institutional Schools
2 Front Street
Belchertown State School
Belchertown, MA 01007
(413) 323-7677

David Bressette, Principal
Western District
Bureau of Institutional Schools
2 Front Street
Belchertown State School
Belchertown, MA 01007
(413) 323-7677

NAME OF PROGRAM	Resource Skill Area I
LOCATION	One Berkshire Avenue Belchertown State School Belchertown, MA 01007
POPULATION	Children between 16-22 years of age with multiple handicaps including mental, physical and medical disabilities.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	This program provides special education services to multiply handicapped students who live at Belchertown State School. The program provides a wide range of skill training from Fundamental Responding Skills level through basic skills level with an overall goal of developing as much independence as a specific child's limitations will allow. The curriculum includes instruction in the following skill areas: activities of daily living, mobility, communication, fine motor, gross motor/physical education, social/leisure skills, community and utilization skills. The program is in operation for 180 school days with a summer component. Current Enrollment: 7
TYPE OF STAFFING	Special Education Teachers and Instructors Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Sandra M. Hill Senior Supervisor in Education Western District 2 Front Street Belchertown State School Belchertown, MA 01007 (413) 323-7677

NAME OF PROGRAM	Resource Skill Area II
LOCATION	Ludlow High School 500 Chapin Street Ludlow, MA 01056
POPULATION	Children between 12-22 years of age with multiple handicaps including mental, physical and medical disabilities.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	This program provides special education services to multiply-handicapped students from the local areas, as well as students who reside at Belchertown State School and Monson Developmental Center. The services include a wide range of skills training, from basic skills level through pre-vocational level with an overall goal of developing as much independence as a specific child's limitations will allow. The curriculum includes instruction in the following skill areas: activities of daily living, mobility, communication, fine motor, gross motor/physical education, social/leisure skills, community utilization skills and pre-vocational skills. The program operates year round with a 180 day school year and a summer component. Current Enrollment: 17
TYPE OF STAFFING	Special Education Teachers and Instructors Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	David Bressette, Principal Western District Bureau of Institutional Schools 2 Front Street Belchertown State School Belchertown, MA 01007 (413) 323-7677

NAME OF PROGRAM	Resource Skill Area III
LOCATION	State Avenue Monson Developmental Center Palmer, MA 01069
POPULATION	Children between 16-22 years of age with multiple handicaps including mental, physical and medical disabilities.
ADMISSION	Referred by the Department of Mental Health (DMH).
TYPE OF PROGRAM	This program is a facility-based program providing special education services to severely handicapped students. The program provides a wide range of skill training from Fundamental Responding Skills level through basic skills level with an overall goal of developing as much independence as a specific child's limitations will allow. The curriculum includes instruction in the following skill areas: activities of daily living, mobility, communication, fine motor, gross motor/physical education, social/ leisure skills, and community utilization skills. The program is operational for 180 school days with a 40 day summer component. Current Enrollment: 5
TYPE OF STAFFING	Special Education Teachers and Instructors Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Sandra M. Hill Senior Supervisor in Education Western District Bureau of Institutional Schools 2 Front Street Belchertown State School Belchertown, MA 01007 (413) 323-7677

NAME OF PROGRAM	B.I.S./D.Y.S.
LOCATION	Holyoke CHD/Limited Secure Program Lakeside CHD/Limited Secure Program Springfield Y.M.C.A. CHD/Limited Secure Program Westfield Secure Detention Center Western Youth Service Center
POPULATION	Children between 12-17 years of age in the care and custody of the Department of Youth Services.
ADMISSION	All D.Y.S. commitments are determined by the courts.
TYPE OF PROGRAM	The program provides special education services to adolescents in detention and treatment centers in the Western District. The methodology supports the building of interpersonal skills in addition to concrete learning experiences. Services include: diagnostic/educational assessments, instruction in basic skills, academic remediation, career awareness and pre-vocational training. The program is operational Monday through Friday, 9:00 a.m. - 3:30 p.m. year round. Current Enrollment: ADA
TYPE OF STAFFING	Special Education Teachers Supplementary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	Sandra Hill Senior Supervisor in Education Western District Bureau of Institutional Schools 2 Front Street Belchertown State School Belchertown MA 01007 (413) 323-7677

NAME OF PROGRAM	County House of Correction Special Education Program
LOCATION	Berkshire County House of Correction Franklin County House of Correction Hampshire County House of Correction Hampden County House of Correction
POPULATION	Youths between 17-22 years of age sentenced by the courts for a predetermined period not exceed 2 years.
ADMISSION	All CHC commitments are determined by the courts.
TYPE OF PROGRAM	The program provides special education services to eligible inmates in the CHCs in the Western District. Services include diagnostic/educational assessment, as well as direct instruction in basic skills, academic remediation, pre-GED basic life and functional academic skills, perceptional/ behavioral communications and vocational education. The program emphasizes preparations for future education, vocational and employment training programs or placements of a less restrictive nature. The program is operational for 249 days during the year.
STAFFING:	Special Education Teachers Ancillary services provided by the District Resource Team.
PROGRAM CONTACT PERSON	David Bressette, Principal Western District Bureau of Institutional Schools Belchertown State School 2 Front Street Belchertown, MA 01007 (413) 323-7677

NAME OF PROGRAM	Western District Resource Services
LOCATION	Belchertown State School Belchertown, MA 01007
TYPE OF PROGRAM	Resource Team - provides diagnostic and consultant services to all facility students or staff in: speech and communication, adaptive behavior analysis, behavior management, physical therapy, active stimulation, adaptive equipment, vocational training and medical assistance.
TYPE OF STAFFING	Speech Pathologist Behavior Specialist Vocational Instructor Active Stimulation Technician Licensed Practical Nurse Registered Physical Therapist Consultant Evaluation Team Liaisons - The "E.T.L." is responsible for arranging Team Evaluation meetings with local education agencies and interfacing with other appropriate agencies (such as DMH, DYS, DPH) on behalf of BIS students. They are also responsible for monitoring the development through quarterly reporting and delivery of educational plans and services. The E.T.L. identifies appropriate educational placements for discharge planning and provides educational follow-up for up to one year after discharge. Discharge reports and follow-up summaries are completed on all discharged youth.
PROGRAM CONTACT PERSON	Larry Carroll Resource Team Coordinator Belchertown State School 2 Front Street Belchertown, MA 01007 (413) 323-7601

Gaebler School

BIS CONTACT FOR ALL PROGRAMS AT THE GAEBLER SCHOOL

Philip DiMattia
District Manager
Bureau of Institutional Schools
Department of Education
Gaebler School
475 Trapelo Road
Waltham MA 02154
(617) 899-0800

NAME OF PROGRAM

Gaebler School

LOCATION

475 Trapelo Road
Waltham, MA 02154

POPULATION

Chronically mentally-ill children between 6-16 years of age who exhibit serious limit-setting deficits and require intensive clinical intervention for a short term or extended period of time.

ADMISSION

The Gaebler School serves some of the most difficult children and adolescents who are psychiatrically ill within the Commonwealth of Massachusetts.

Sources of Enrollment Include:

1. Court admissions to the Gaebler Center for psychiatric evaluation;
2. Voluntary admissions from families, public and private agencies;
3. Community Day School enrollments made in consort with parents and local public schools.

TYPE OF PROGRAM

This program provides special education services to students with severe adaptive disturbances. The school seeks to implement the principle of Least Restrictive Environment by providing quality educational and related services for students while insuring their personal and psychological safety. The program is thereby able to foster growth in academic, social and emotional competence by providing structure, limits and consistency for individual students. Minimum required subjects for all students depending upon grade level include: English, Math, Science, Social Studies and Physical Education. Other subject areas include vocational instruction, structured socialization, environmental studies, and computer assistance instruction. Classes are generally small in size and individual instruction is available.

The Gaebler School maintains two program sites. The main campus is located at the Gaebler Center and a satelite campus is located at the Lawrence Building, directly across the street. A student can attend classes at the Lawrence Building when he/she is able to assume responsibility for self-directed study, achievement of independence and personal self-management.

The basic instructional units at the two program sites include:

Gaebler Elementary - located at the Gaebler Campus and serving 25-30 students at anytime who demonstrate a need for greater attention to limit-setting issues.

Gaebler Jr. High - located at the Gaebler Campus and serving 25-30 Jr. High level students at anytime whose limit setting ability constrains their ability to use a more open arrangement.

Hi-Interest Class - located at the Gaebler Campus and serving 12-15 adolescents who require extensive academic remediation and whose inconsistent behavioral problems and supervision needs prevent the use of more open arrangements.

Lawrence Extension Elementary - located at the off campus (satellite) facility known as the Lawrence School. 15-20 elementary students spend the major portion of the school day at this location and receive support services there.

Lawrence Extention Jr. High - located at the off campus facility know as the Lawrence School. 20-25 Junior High level students spend a major portion of the school day at this site with selected activities at the main campus, individually determined and scheduled.

The Gaebler School serves as the continous liaison with public schools and other public and private agencies to allow students to return home or to other less restrictive settings as soon as this becomes compatible

with the child's continued safe rehabilitation, education and treatment. In addition, the School prepares external environments (public and private schools, families, and other agencies) to receive students and provide for the continuity of care and education.

The Gaebler School programs operate for a 180 day school year and a 30 day summer program, for a total of 210 days per year. Under special circumstances some students are provided with a 240 day program.

ADA: 80 children and adolescents

TYPE OF STAFFING

Teachers, School Psychologists, Social Workers and Instructional Aides. Because of its unique responsibility as the associated school to the Gaebler Center, the Gaebler School has available the clinical disciplines of child psychiatry, nursing, occupational therapy, clinical psychology and social workers and pediatricians to the extent deemed necessary to provide appropriate services.

PROGRAM CONTACT PERSON

Kathleen Ford
Gaebler/Lawrence Extention
479 Trapelo Road
Waltham, MA 02154
(617) 894-6400

GAEBLER SCHOOL SPECIAL PROGRAMS

DAY CENTER PROGRAM

The Day Center Program located at the Lawrence Building, serves 12-15 children who currently do not require night care away from their families but who need more extended programming. The program serves 3 classifications of children:

1. Those in transition from hospital to community.
2. Community school children who need more clinical input than school can provide.
3. Children referred from other hospitals or residential schools.

The interaction of clinical and school staff has resulted in a highly successful approach to the internalization of limits, social maturation, academic responsibility and healthy emotional growth for these children. Those served by this program continue to be helped to prevent the need for 24-hour hospitalization.

DIAGNOSTIC CENTER

The Diagnostic Center, a new initiative at Gaebler, is a "testing classroom", located at the Lawrence Building. When children are referred to the Gaebler School through Local Education Agencies (LEAs), the "testing classroom" staff will administer tests to develop a "learning needs assessment" for each child. The target date for implementation of this model is February, 1986.

For further information on the Diagnostic Center and/or the Day Center Program, please contact:

Joanne Stratton-Mamber
Unit Coordinator
Gaebler/Lawrence Building
Trapelo Road
Waltham, MA 02154
(617) 897-6401

HANDYMAN PROGRAM

As part of the vocational program at the Gaebler School, the Handyman Program serves as a community service program. This program, initiated by the school in 1983, has identified discreet handyman skill areas to include window and sash cord repair, insulation and energy conservation, cleaning and preserving exterior gutters, furniture and appliance repair, minor plumbing and electrical repair and minor carpentry repair (steps, porch, rails, etc.).

Higher functioning students trained to perform the aforementioned tasks are paired in two-student, two-instructor teams. In consort with the City of Waltham Planning Office and local church groups, senior citizens and/or handicapped adults, clients are identified within the community who desire and need services that match the skills of the Gaebler Handyman students. The criteria used to determine participation includes a senior citizen on a fixed income or handicapped elderly person living in their own dwelling (either their own home or rented apartment). Appointments are scheduled in such a way so that work required has the likelihood of being completed within a two hour duration.

The overriding aim of the occupational/vocational special education component is to give first hand experience and feedback to students that reinforces the principle that the more competent within the world of work that the individual becomes the less attention is given to the handicapping conditions.

For further information, please contact:

Dan Deedy, Program Coordinator
or
Father Tom Curran, Community Liaison
The Gaebler School
475 Trapelo Road
Waltham, MA 02154
(617) 899-0800

Massachusetts Hospital School

BIS CONTACT FOR ALL PROGRAMS AT MASSACHUSETTS HOSPITAL SCHOOL

Lorraine R. Atkin
District Manager
Bureau of Institutional Schools
Department of Education
Massachusetts Hospital School
Canton, MA 02021
(617) 828-2440 ext. 419

NAME OF PROGRAM	Massachusetts Hospital School (MHS)
LOCATION	Randolph Street Canton, MA 02021
POPULATION	Orthopedically and/or neurologically impaired students between 5-22 years of age; post surgical patients.
ADMISSION	Medical admissions and discharges
TYPE OF PROGRAM	The Massachusetts Hospital School provides special education services designed to address the diverse intellectual, emotional and physical needs of its student population. The school utilizes an individualized holistic approach which involves the interaction of educational, medical, recreational, and adaptive living programs for each student. Classroom instruction, for grades K through 12, is integrated with each student's medical, occupational, and physical therapies. All MHS students (approximately 150 residential and day school students from over 82 local school systems) receive E.T.L. (Evaluation Team Liaison) services. The primary functions of the ETL's are the development, modification, and monitoring of I.E.P.'s, student service coordination and related policy development. The E.T.L. is responsible for arranging Team Evaluation meetings with local education agencies and interfacing with other appropriate agencies (Department of Public Health, for example) on behalf of the students. The E.T.L. may identify appropriate educational placements for discharge planning. "688" referrals are made for all appropriate students. NOTE: The Brayton School at MHS is accredited by the New England Association of Schools and Colleges(NEASC) and does award high school diplomas to students upon satisfactory completion of academic requirements. MHS is also accredited by the Joint Commission of Accreditation of Hospitals (JCAH).

TYPE OF STAFFING	Special Education Teachers Vocational Trainers Teacher Aides High School Academic Teachers Elementary School Teachers
PROGRAM CONTACT PERSON	Lorraine R. Atkin District Manager Bureau of Institutional Schools Massachusetts Hospital School Canton, MA 02021 (617) 828-2440 ext. 419

NAME OF PROGRAM

Massachusetts Hospital School Special Programs

LOCATION

Massachusetts Hospital School
Canton, MA 02021

TYPE OF PROGRAM

Language-Based Classroom
Speech/Language Therapy
Child Therapy
Vocational Training- "Project Eye" -
Enabling Youth for Employment

The Language-Based Classroom emphasizes practical academics through speech/language/ communicationfor severely language impaired and/or non-speaking students.

Speech/Language Therapy provides individual and small group speech therapy for non-speaking and/or language impaired students.

The Child Therapy program assists children in alleviating stress around issues of hospitalization and progressive disability.

The Vocational Training Program, "Project EYE", provides vocational awareness and training within an educational framework for students 14-22 years of age. Students are assessed and trained for potential future employment. Placement in facility worksites precedes job placement in community businesses and industries.

TYPE OF STAFFING

Speech/Language Special Education Teacher
Speech/Language Therapist
Child Guidance Counselor
Vocational Trainer
Classroom Assistants

PROGRAM CONTACT PERSON

Lorraine R. Atkin
District Manager
Bureau of Institutional Schools
Massachusetts Hospital School
Canton, MA 02021
(617) 828-2440 ext. 419

NAME OF PROGRAM	Student Independent Living Experience (SILE)
LOCATION	Massachusetts Hospital School Canton, MA
POPULATION	Adolescents 16-22 years of age with severe physical disabilities.
ADMISSION	Program is open to Massachusetts Hospital School students.
TYPE OF PROGRAM	A short-term residential program at the Massachusetts Hospital School designed to help severely handicapped adolescents to acquire the confidence and skills to achieve maximum independence. Students receive skills training in self-care, emergency medical care, nutrition, homemaking, financial management, transportation, and utilizing community resources. Students learn to recruit, hire, train, and direct their own personal care assistants (PCA's). SILE provides support and encouragement through individualized goal-oriented planning sessions, group and individual counseling. However, the critical factor in the success of the program is the student's "can do" attitude.
TYPE OF STAFFING	Teacher/Coordinator/Counselor Teacher/Liaison/Counselor 2 Counselors/Skills Trainers
PROGRAM CONTACT PERSON	Lorraine R. Atkin District Manager Bureau of Institutional Schools Massachusetts Hospital Schools Canton, MA 02021 (617) 828-2440 ext. 419